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Instructions for keurig water filter

Your Keurig might help drag you out of bed each morning with the smell of coffee. But just as your Keurig takes care of you, you must also take care of it, else the coffee it brews and the machine itself will degrade over time. Not only should you clean your Keurig by descaling it every three to six months, you should also replace the water filter every few months. Here's how. Watch this: How to clean your Keurig with distilled vinegar 01:31 When to replace a Keurig charcoal filterThe purifying filter in the water reservoir on your Keurig is designed to last a finite number of brew cycles, not any particular length of time. The less you use your Keurig, the less often you should need to replace it. Keurig says its filters should be changed every two months. But if you're not brewing every day, it suggests you change the filter every 60 tank refills. You could also get into the habit of descaling the Keurig every other filter change. Some newer Keurig models allow you to set a water filter reminder so there's no guesswork in when you should replace the filter. Like any other charcoal filter, once it's spent, it will no longer filter the water in the reservoir like it should. This will not only affect the quality of the coffee, but can affect how quickly particulates will build up inside the machine. Most newer Keurig models (save for office-style, Rivo and K200 models) use the same charcoal filters, and they can be found in most major retailers that sell Keurigs. You can also find them online for as little as 65 cents each (they're about 90p in the UK or AU\$4 in Australia). How to replace a Keurig charcoal filter Once the existing water filter in your Keurig is spent, replacing it with a new one will take less than 10 minutes. Start by soaking a new charcoal filter in a cup of water for 5 minutes or so. While the new filter is soaking, remove the old filter by gently pulling up on the filter holder. Remove the clip that holds the filter in place by pressing in both sides. Discard the spent filter. After the new filter has soaked for 5 minutes, rinse it for 60 seconds. Rinse the filter holder and the bottom clip. Insert the new charcoal filter into the filter holder and reinstall the clip that holds it in place. Rotate the dial to the month that you should replace the filter next. (Older filter holders only highlight a single month, while newer ones highlight the date you installed the new filter and when you should replace it.) Reinstall the filter holder in the water reservoir by firmly pressing until it locks into place. After that, you'll be ready to brew for a few months without having to worry about the water filter. Note that if you feel the water filter isn't doing its job and you don't have a replacement on hand, you can also use prefiltered water in a pinch. Download Article Step-by-step instructions on swapping out your water filter for a great-tasting cup of coffee Download Article You love brewing a fresh cup of joe in the morning with your Keurig coffee machine. But if your water is tasting a little stale, it might be time to replace that water filter! Keurig recommends swapping out your filter every 2 months, and we're here to teach you how. Keep reading to learn how to replace your water filter, as well as which Keurig models have filters and which ones don't. Remove the old filter by taking it out of the water reservoir. Open the filter holder, then throw the used filter into the trash. Soak your new filter in water for 5 minutes, then rinse it under the sink for 60 seconds. Replace the new filter into the filter holder, then click the filter holder into the water reservoir. 1 Remove the top of the Keurig water reservoir. In most Keurig models, the water reservoir is located on the left-hand side of the machine. Fully remove the reservoir's top to give you access to the water filter inside.[1] If you do not have a water filter in your Keurig yet, you can purchase a water filter to install. Visit the Keurig Support Page to make sure you're buying the right one for your model. Models that support water filters include Keurig Duo, Keurig Duo Plus, K-Supreme, K-Slim, K-Cafe, K-Elite, K-Select, K-Classic, K-Express, and K145. Some smaller models, like Keurig Mini or K-Mini Plus, do not have water filters or the option to add a water filter. 2 Pull out the filter unit. The handle portion of the upper filter holder will be sticking up in the water reservoir. Grasp the handle firmly, and pull it out of the reservoir.[2] The bottom of the filter-holder unit will be locked into plastic grooves on the bottom of the water reservoir. You may need to rock the filter-holder unit back in place or give it a sharp tug to remove it. If you have a Classic series Keurig, your filter will be black with a circular timer on the end. If you have a K200 Plus, the filter will be clear and shorter, while the K300 and higher models have filters that are tall, thin, and clear. Advertisement 3 Open the filter holder and discard the used filter. Use your thumb and index finger to pinch in the tabs at the bottom of the filter unit. Pull down to release the lower filter holder, then pull out the old filter.[3] Throw the old filter into the trash. Advertisement 1 Purchase a new Keurig filter package. Keurig water filters are not sold individually, so you'll need to buy a set. They're commonly sold in pairs. Filter sets are relatively inexpensive. Depending on the number of individual filters in a package, the cost can range between \$5 and \$10. 2 Soak the filter in cold water for 5 to 10 minutes. Fill a cup or bowl partway with cold water, and drop the filter in. Make sure that the filter is completely submerged while it's soaking.[4] The filter will float initially, but will have absorbed water and sunk to the bottom of the cup or bowl after 10 minutes. 3 Rinse the filter for 60 seconds. Head to the sink and dump your cup or bowl out, then rinse the filter for about 1 minute. This will remove any leftover charcoal that may have gotten into your brewer.[5] 4 Rinse the lower filter holder. The lower filter holder will have a thin mesh layer on its bottom side. Rinse this off with tap water to remove any dirt or impurities that may have built up during normal use.[6] Give the sides of the lower filter holder a quick rinse too. 5 Replace the filter in the filter-housing unit. Slide the new filter into the filter holder, with its rounded top-side facing up. Set the lower filter holder in place below it. The mesh bottom of the lower filter holder should cover up the flat bottom of the fabric filter. Snap the 2 sides of the filter holder in place around the filter.[7] Older filter models may have a reminder dial on the top of the filter. If yours does, set the dial ahead 2 months so it counts down to remind you to change your filter. 6 Insert the water filter unit into the Keurig reservoir. Once you've reassembled the filter unit, put the unit back into the Keurig's water filter. The external side of the lower filter holder will snap into place when pressed down firmly into the bottom of the reservoir.[8] If the filter doesn't click into place, check to see that you've properly aligned the grooves on the bottom of the lower filter holder with the raised plastic on the floor of the Keurig's water reservoir. Advertisement Add New Question Question How often do you change the filter in a Keurig? wikiHow Staff Editor Staff Answer This answer was written by one of our trained team of researchers who validated it for accuracy and comprehensiveness. The Keurig company advises that the filters should be changed every two (2) months if the Keurig is being used every day. If you don't use it daily, then change the filter after 60 tank refills. Question Do Keurigs have filters? wikiHow Staff Editor Staff Answer This answer was written by one of our trained team of researchers who validated it for accuracy and comprehensiveness. Keurigs have filter starter kits that can be purchased as separate accessories and added to your model of Keurig. Just be sure to get a Keurig filter kit that matches your model of Keurig. Once the filters in the starter kit have been used up, you'll need to purchase new ones. Question Does the Keurig 2.0 come with a water filter? wikiHow Staff Editor Staff Answer This answer was written by one of our trained team of researchers who validated it for accuracy and comprehensiveness. You will need to purchase the Keurig 2.0 water filter starter kit as an accessory that's compatible with the Keurig 2.0. It will come with filter cartridges but after these have been used, you'll need to continue to purchase these separately. See more answers Ask a Question Advertisement Thanks Advertisement Co-authored by: House Cleaning Professional This article was co-authored by James Sears and by wikiHow staff writer, Hannah Madden. James Sears leads the customer happiness team at Neatly, a group of cleaning gurus based in Los Angeles and Orange County, California. James and the team have nine years of experience and offer green cleaning, interior and exterior window washing, and general apartment cleaning services. He provides transformative cleaning experiences by reducing clutter and renewing your home environment. James is a Trustee Scholar at the University of Southern California. This article has been viewed 648,213 times. Co-authors: 7 Updated: March 5, 2025 Views: 648,213 Categories: Featured Articles | Water Filters Print Send fan mail to authors Thanks to all authors for creating a page that has been read 648,213 times. "Explained easily, and the funny thing is that I didn't know that you had to change the filter every 2months." Share your story Do you ever wonder why your morning cup of coffee doesn't taste as good as it used to? Or why your Keurig seems to be working a little less efficiently than when it was fresh out of the box? The answer might be simpler than you think - it's time to replace your Keurig water filter. In this quick guide, we'll walk you through the straightforward process of replacing your Keurig water filter. No more wondering why your brew isn't up to par or dealing with sluggish water flow. By the end of this post, you'll be sipping on that perfect cup of coffee once again, and you'll wonder why you didn't do this sooner. Let's get started! Ensuring Optimal Performance You might not think about it often, but the Keurig water filter is an unsung hero in delivering a consistently great cup of coffee. To maintain that level of excellence, it's crucial to replace the filter at the right time. Let's explore when and why it's important to do so. The golden rule for replacing your Keurig water filter is every two months. This timeline ensures that your filter remains effective in removing impurities and enhancing the taste of your coffee. By sticking to this schedule, you're proactively safeguarding your coffee's flavor profile. But, keep in mind that the two-month guideline is approximate and can vary based on usage. If you find yourself brewing multiple cups of coffee every day, you might need to replace the filter a bit sooner. On the other hand, if you're an occasional coffee drinker, you could stretch it a bit longer. Beyond the two-month mark, there are several telltale signs that indicate your Keurig water filter is due for a replacement: Taste Discrepancies: If you notice a shift in the flavor of your coffee, it could be a sign that the filter is losing its effectiveness. Replacing it can help restore that delicious, familiar taste. Slow Brewing: A noticeable slowdown in the brewing process, where it takes longer to fill your cup, is often linked to a clogged filter. A new filter can revitalize your Keurig's efficiency. Water Quality Issues: When you spot particles or impurities in the water as it flows into the reservoir, it's a clear indication that the filter isn't doing its job anymore. Replacing it will help you enjoy pure, clean water for brewing. Reservoir Buildup: Inspect the water reservoir. If you notice mineral deposits or a slimy residue, this is another sign that your filter isn't performing optimally. To put it simply, keeping track of the two-month rule and being vigilant for these signs will help you determine precisely when to replace your Keurig water filter. Don't wait for your coffee to taste off or your brewing process to slow down. Regular replacement is the key to maintaining the exceptional coffee quality your Keurig is capable of delivering. Replacing the water filter is a simple yet crucial task in maintaining the quality of your coffee. Follow these step-by-step instructions to ensure your Keurig is always ready to brew the best. Note: Always ensure your Keurig is unplugged and powered off before starting any maintenance. Begin by opening the lid of the water reservoir. Inside, you'll find the old water filter. It's usually located in a small compartment. Gently pull out the old filter. It may be attached to a plastic frame; simply remove the frame along with the filter. Dispose of the old filter responsibly. You can't reuse it, and it's time for a fresh one. Note: Using clean water for soaking is essential. It ensures that no impurities are introduced to the new filter. Take your new Keurig water filter, still in its packaging, and submerge it in a cup of clean, room-temperature water. Let it soak for about five minutes. This step allows the filter to absorb water, preparing it for efficient filtration. Note: A thorough rinse ensures that any loose charcoal particles are removed. This is essential to prevent any potential off-flavors in your coffee. After soaking, remove the filter from the cup of water. Hold the filter under a gentle stream of cold running water for about a minute, making sure to rinse all sides of the filter. This rinsing step is crucial to clear away any loose charcoal particles or dust that might be present in a new filter. Note: Proper placement of the new filter is essential for effective water filtration. Take your time to ensure it's seated securely. With the new filter now saturated and rinsed, it's time to insert it into the filter holder. The filter holder is usually located inside the reservoir. Make sure the filter fits snugly and securely within the holder. Pay attention to any orientation guides or markings provided by Keurig to ensure correct placement. Note: Reattaching the filter holder is the final step in ensuring your water flows through the new filter before reaching your coffee grounds. After inserting the new filter into the holder, reattach the filter holder to the bottom of the water reservoir. It often clicks into place. Ensure that it's firmly secured. This step guarantees that your water will be adequately filtered before brewing. By following these steps and paying attention to the notes, you'll replace your Keurig water filter with confidence and precision. This seemingly minor maintenance task significantly contributes to the quality and taste of your daily brew. Your Keurig will continue to serve you exceptional coffee with every cup. Over time, the filter holder can accumulate coffee residue and mineral deposits, which can hinder water flow and affect the taste of your coffee. To prevent this, make it a habit to clean the filter holder regularly. Here's how: Remove the filter from the holder. Rinse the filter holder thoroughly with warm, soapy water. Use a soft brush or toothbrush to gently scrub away any stubborn residues. Rinse again and allow it to air dry completely before reassembling. The quality of water you use directly impacts the lifespan and performance of your Keurig water filter. Whenever possible, use filtered water in your Keurig. Filtered water contains fewer impurities and minerals, which can accumulate and clog the filter faster when using tap water. Filter and clean water not only extends the life of your filter but also enhances the flavor of your coffee, providing a pure and crisp taste. If you don't have a built-in water filtration system, consider using a water pitcher or faucet attachment with a filter to ensure the water you pour into your Keurig is of the highest quality. Proper storage of your Keurig is another crucial factor in maintaining your water filter. Storing your coffee maker in a dry and cool environment is essential to prevent the growth of mold or mildew, which can potentially affect your filter and the overall performance of your Keurig. Here are some storage tips: Ensure your Keurig is completely dry before storing it. Keep it in a place with good ventilation to prevent moisture buildup. Avoid storing it in direct sunlight or near a heat source, as excessive heat can damage the filter and other components. By following these storage practices, you'll keep your Keurig and its water filter in tip-top shape, ready to brew the perfect cup of coffee whenever you need it. A: Yes, it's important to use the specific Keurig water filter model designed for your coffee maker. Keurig machines are designed to work optimally with their own brand of water filters. These filters are typically available on Amazon and most stores that sell Keurig products, making it easy to find the right one for your machine. A: While it's possible to find non-branded water filter replacements, it's strongly recommended to use the official Keurig filters designed for your coffee maker. Keurig filters are engineered to meet the quality standards required for optimal performance. Using non-branded filters may affect the taste and quality of your coffee. A: Even if you use filtered water to fill your Keurig reservoir, it's still advisable to use the Keurig water filter. The Keurig filter not only improves water quality but also helps prevent mineral buildup and clogs within your machine. It's an extra layer of protection that ensures your coffee tastes its best and your Keurig functions at its peak. In a nutshell, your Keurig coffee maker is a faithful companion in your daily caffeine routine, and its performance is closely linked to the quality of your water filter. Let's recap the key takeaways from this post: Regular replacement of the Keurig water filter, ideally every two months or after brewing around 60 reservoirs, is vital to maintain the flavor and quality of your coffee. Signs like a decline in coffee quality or reduced water flow are clear indicators that it's time for a new filter. We've provided you with a simple step-by-step guide for replacing the Keurig water filter, making the process a breeze. To keep your filter at its best, remember to clean the filter holder regularly, use filtered water when filling the reservoir, and store your Keurig in a dry, cool place. By following these guidelines, you're not only ensuring the optimal performance of your Keurig but also guaranteeing a consistently delightful cup of coffee. So, let's raise a mug to perfect brews and encourage all coffee lovers in your circle to join you in this pursuit. Regular Keurig water filter replacement is the secret to a consistently excellent coffee experience. The Truth Behind the Keurig Cancer Warning: Stay Informed I may get commissions for purchases made through links in this post. Most Keurig coffee brewers have a charcoal water filter. This helps remove minerals and other impurities from the water used to brew your K-cup pods. Knowing how to replace Keurig water filter will keep your coffee tasting great. Keep reading to see answers to many frequently asked questions about filters in Keurig coffee makers, like how to change Keurig water filter and where is the water filter on a keurig, where is the water filter on a keurig in the water tank The Keurig water filter will be located inside the water tank. It will be right where the valve is that brings water from the tank into the brewer. If you are looking for one and don't see it, it may be because not all Keurig models have a water filter. The models that do not are the K-Mini series, the K15, the Rivo and any small office brewer. The other models all have one of three types - the classic, the tall handle or the short handle. Brewers With A Filter Brewers Without A Filter K-Classic K-Mini K-Supreme K-Mini Plus K-Supreme Plus K15 K-Duo Plus Rivo K-Cafe Small Office Brewers K-Elite K-Select K-Slim K25 K525 K250K-Compact K-Latte K-Duo K-Duo Essentials A charcoal filter will help remove chlorine, calcium and other impurities from your water. Without one, these minerals can build up in your machine more quickly. This can impact both the brewing systems process and the taste of your cups of coffee. Also, if you don't use and regularly replace a filter, then your Keurig will require descaling more often than the recommended 3-6 month intervals. Since descaling can be a time-consuming process, I think you are better off buying the Keurig filter and changing it at the suggested time. If you are adding filtered water to your machine, then a filter may not be needed. However, using one is really important if you are using tap water. If you know your tap water is "hard" (meaning high in minerals), then a filter will be important for helping you maintain the life of your coffee machine. If you are not sure about the level of minerals in your water, then you can always get a low-cost water testing kit. Water filters should be replaced every two months or 60 tank refills. It's best to set a reminder for 60 days once you swapped yours. However, if you use your machine multiple times a day, you may want to consider a more frequent replacement schedule. Since the it helps remove impurities, changing the filter at the suggested time or more often is the best thing you can do to keep your Keurig coffee tasting as good as it did on day one. From time to time you may also see blinking light error messages on your Keurig that could require changing the filter. Your machine will still brew coffee without one. However, over time the lack of one can lead to the buildup of minerals in your machine. As a result, you'll need to descale your machine more often than owners who do use water filters. This process can be time intensive, but if not done regularly, the minerals left in the brewer can damage the machine. This may cause leaks and other issues with water pumping, speed of brewing and amount of coffee brewed. Keurig-branded water filters usually only cost between \$1.50 and \$3.50 per cartridge. Plus, there are many starter kit options to choose from. A two pack will last you four months, a six pack will last for one year, and a 12 pack will last for two years. Below are the steps to replace the water filter on Keurig 2.0 machines. Depending on your model, your filter location will be on the side reservoir or in the rear of the machine. Remove the water filter Soak a new cartridge in clean water for 5 minutes Rinse the new filter under the sink for 1 minute Rinse the mesh in the lower holder Insert cartridge into the upper holder and snap on the lower holder. Finally, insert the filter into the empty tank above the black holder and press firmly down. Fill the tank with fresh water, you need to replace the water filter holder, you need to get the one that fits your machine. There are three types of holders - the K-Classic, the tall handle and the short handle. See the below table to find which type your brewer uses. If you have a K-Classic follow the steps on the Keurig website to check your serial number to see which one your machine uses. Brewers With A Filter Type Of Filter K-Classic (serial number starting with 44, 45 or 48) Classic K-Classic (serial number starting with 55) Tall Handle K-Supreme Tall Handle K-Supreme Plus Tall Handle K-Duo Plus Tall Handle K-Cafe Tall Handle K-Elite Tall Handle K-Select Tall Handle K-Slim Tall Handle K425 Tall Handle K525 Tall Handle K250 Short Handle K-Compact Short Handle K-Latte Short Handle K-Duo Short Handle K-Duo Essentials Short Handle Your Keurig coffee maker might help beckon you out of your slumber each morning with the smell of coffee. But just like your Keurig takes care of you, you want to also be sure to take care of it, else the coffee it brews and consequently, the machine itself will degrade over time. Not only do you have to clean your Keurig by descaling it every 3 to 6 months, you must also replace the water filters every few months. In this article, we discuss how to replace a Keurig water filter and how often it should be done. Disconnect your Keurig coffee machine and move it so you'll be able to see the water reservoir. The filter is in there. There you will find a long handle, the upper filter holder, and lifting this out will take the filter device out. At the lower end, you will find a lower filter holder. Once you pull these apart, inside you should definitely find the replaceable carbon filter. Be sure to comprehensively read your Keurig charcoal filter instructions, just in case your Keurig is a special model. Should it happen that you may have lost them, the manufacturer has all of them online. The general process for many Keurig filter replacements starts with readying the charcoal filter. This is often vital to getting all the charcoal residue out of the filter, after which it's able to be used again. Simply empty out the filter and dip the carbon filter into a dish of fresh, cold water for a minimum of five minutes. After the new filter has soaked for five minutes, rinse it under cold water for 60 seconds. Now your Keurig water filter is set to be used again, and it is time to put it back in. The purifying water filter inside the water reservoir in your Keurig coffee machine is meant to last a pre-set number of brew cycles - not any particular length of your time. The less you make use of your Keurig, the less often you must replace the water filter. Keurig suggests that you ought to change the filter every two months. But if you are not brewing each day, it is recommended that you modify the filter with every 60 tank refills. You'll also get into the practice of descaling the Keurig with every other filter change. Some newer Keurig models let you start a filter reminder so there is not any guesswork at what point you should replace the filter. Like any other charcoal filter, once it's used up, it'll now not filter the tap water inside the reservoir as it normally does. This may not only affect the standard of the coffee but can affect how quickly particles will build up inside the machine. Most of the latest Keurig models use similar charcoal filters, and they are often found in most major shops that sell Keurigs. You'll also find them online for as little as 65 cents each. Just before you place your filter back in its original spot, it would be a great idea to brush your water reservoir with a warm, soapy scrub at the sink. Really get into those hard-to-reach places, because residue and dirt can appear over time. For the best-tasting coffee, it's wise to clean your Keurig reservoir more or less every three weeks. Next, you have to take the filtration housing — the upper and lower filter holder — out of the water reservoir. Move them away from each other by pressing within the tabs on either side of the base of the handle to take away the lower filter holder. Once it's separated, simply take out and discard the old filter cartridge. Take the lower filter holder to the sink and rinse out the mesh on the inside, give it a more detailed clean if you think it is necessary. Put the new filter into place and snap the upper filter holder back on. Place the filtration device back into position inside the reservoir by pushing it firmly down until it snaps back into position. With the filter back in position, it is time to top up the reservoir with new, icy water. As for the filter, Keurig mentions replacing it every two months, but they do not say if that's for someone who drinks a few cups every day or if it's for a little office, so use your best judgment. Some coffee drinkers use them for a couple of months. The more coffee you drink, the quicker you'll have to replace the filter. If you continue to find that your coffee does not taste the same as you remember, you'll have to think about descaling the machine. Keurig includes a helpful video on their support site for those who'd like a step-by-step visual guide. Common Questions about the Keurig K200 For those who have not entered the world of Keurig, the K200 is a fantastic machine for beginners. It uses K-cups to not only make tasty coffee but also hot cocoa, mochas, and tea. Simply choose the poison you want and the Keurig K200 will brew it! The Keurig K200 does indeed have a filter! The K200 contains a water filter that measures around 2 inches long and is approximately 1.125 inches tall. Oh! and also the filter is placed inside a BPA-free plastic filter handle This is a typical question we receive almost every day. Some people think their coffee maker will be fine and dandy without a water filter. Well, think again dear reader. Most coffee machines have a filter for a practically perfect reason, yes that includes the Keurig K200 and almost all other Keurig coffee machines. It's certainly recommended to own a filter in your Keurig K200 to enhance the general taste of your coffee. Having a filter will also shield your coffee machine from the buildup of minerals in your water. If you would like good-tasting coffee, you will in all probability need a filter. If you are making coffee the same way as usual, but for some reason, it just doesn't seem to taste as lip-smacking as before, then you would possibly be overdue for a Keurig water filter replacement. The nice thing about Keurig coffee makers is they're suitable in such a large amount of ways — from utilizing coffee pods to filtering the water for you. But then again, those filters don't last forever, and once they are all used up, you can forget about having a reliably tasty cup of coffee. Don't be alarmed, though, because it is easy to change them. The Keurig K-Mini, K-Mini Plus, K15, and Rivo system models don't have water filters and do not need any kind of filter maintenance. These models were planned for single-households and small workplaces. There you have it, our thorough guide on the whole shebang, and all you need to know about the Keurig water filter. With any luck, this answered most of your questions!